



## FEES POLICY 2021

### Preschoolers

We are currently contracted by POBAL to partake in the **ECCE** scheme. The scheme entitles you to three free preschool hours per day (9.30am – 12.30pm) 5 days a week, 38 weeks a year. As the free ECCE funding only covers 3 hours per session we have, therefore, introduced a low-cost top-up fee to accommodate an extra 30 minutes per day from (9 - 9.30am). This fee will be €50 per month. It is optional but we would encourage everybody to take up the extra half hour from September as it will allow your child to get the most out of all that we can offer. This will also ensure that we can keep our high staff ratio in the classes.

We are registered with the **NCS** and can provide reduced rates based on the subsidy amount your child has been allocated. These are calculated based on the hourly rate and are payable per month as with all other fees. The different preschool options on offer are outlined in our price lists and we cannot offer ad hoc hours to individuals.

**NB: It is the responsibility of the parents to advise us of any changes with their NCS chick codes as soon as possible. Failure to do so will result in you being liable to any fees that are not covered due to expired codes/reduction in subsidies.**

We provide a Breakfast Club and Lunch Club option for Pre-schoolers. These places are limited and must be booked in advance on a first come, first served basis.

We also have a limited number of full-time places available for Pre-schoolers with ECCE portion deducted.

All of the above options are outlined on our price list and must be booked and signed for at the beginning of the school year.

### Breakfast & Afterschool Club

Breakfast Club (*for Johnstown Schools and Gaelscoil only*) and After School Club are available weekdays until 6pm throughout the school term with pick-up from local primary schools (listed below).

#### **Collections are available to pupils from:**

- Our Lady of Good Counsel Girl's and Boy's School, Johnstown
- St. John's National School, Ballybrack
- St. Columcille's National School, Ballybrack
- Gaelscoil Phadraig, Ballybrack
- Dalkey School Project
- Monkstown Educate Together National School
- Dun Laoghaire Educate Together National School
- Loreto Dalkey Primary School

We will run camps during Mid-terms, Halloween, Easter and six weeks during the Summer following the end of the school term (exact dates vary). Parents have the option of signing up for all camps and spreading the cost over 12

months of the year rather than 10 months (term time). No refund will be given if your child misses any camp days once you have chosen the 12 month option.

Camps can also be booked on an ad hoc basis throughout the year via our website.

## **Fee payments Terms & Conditions:**

- On booking a place in either Preschool or Afterschool, a deposit of €100 per child must be paid on completion of booking form. If no deposit is paid, your place is not secured and may be given to the next child on the list. Deposits are non-refundable should you be offered a place for your child and then choose not to take it. Any deposits paid will be deducted from the last month's fees on leaving our services or returned at the end of October if no fees apply (e.g. ECCE only hours).
- From September 2021 we can offer options of 3pm or 6pm finish only and ad hoc hourly rates are no longer available.
- All fees are payable in advance at the beginning of each month by **standing order only** which must be set up at the beginning of the school year and proof of such forwarded to us. We reserve the right to refuse to accommodate children whose fees are in arrears.
- One month's notice must be given for any reduction of hours or cessation of service and current fees will apply until that notice has lapsed. Failure to give one month's notice will result in forfeiting your deposit.
- Fees will remain due when children are absent for any reason.
- There will be a late collection fee of €5 for each 15 minutes late (without prior notice having been given to the Manager).